Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2008/ 2009	PR0017	Cemeteries and Crematorium	R8	It is recommended that: 1) Work should be undertaken to collate the maps located elsewhere within the Authority and ensure that maps are in place for all sections of the Cemeteries; and 2) a separate project will need to be undertaken scan and preserve the maps to ensure that these are sufficiently safeguarded	M	Cemeteries & Crematorium Manager	Original - Mar 2010. Revised - Apr 2013. Revised - Mar 2018.	**Update May 2013** - 1) This element of the recommendation will need to be included as part of a separate project for verifying and digitising the maps. 2) All existing maps have been either scanned or photographed and originals stored with Asset Management. Scans and photographs need to be indexed and this will be included in a separate project which will need to be resourced and funded.
2009/ 2010	CO0033	Climate Change	R1	It is recommended that the service consider the establishment of a formal protocol for input by the Environmental Strategy Team into Asset Management and construction standards / projects.	M	Head of Asset Management/ Energy Management Officer	Revised - Sept 2010. Revised - Dec 2010. Revised - Jan 2011. Revised - Sept 2011. Revised - Sept 2012. Revised - Nov 2012. Revised - Mar 2013.	The recommendation was reviewed by the Climate Change Working Group on 20.9.10 in the light of Cabinet's proposed deferral of LDF planning requirements for higher standards in new development. Revised protocol to be drafted by Head of Asset Management in conjunction with Head of RP&P. **August 2012 Update** - Draft protocol was presented to Climate Change Working Group - 24th July 2012. Some amendments were requested to be reported back to September meeting. **January 2013 Update** - HoS and Energy Management Officer are finalising criteria for presentation to the March 2013 meeting. **May 2013 Update** - No Update Received.
2011/ 2012	CC0024	Public Protection	R2	Confirmation to be sought from the Licensing Committee as to what information is required in future.	L	Licensing and Health and Safety Division Manager	Original - Mar 2012. Revised - Oct 2012. Revised - Apr 2013.	**May 2013 Update** - There hasn't been a full licensing committee meeting since last reported. When one is scheduled we will include the outstanding items.
2011/ 2012	CM0066	Remote Working	R5	Laptops should be configured to receive patch updates as soon as possible and any laptop returned to ICT should have patches updated as part of a standard process.	M	ICT Projects, Partnership & Policy Manager	Original - Feb 2012. Revised - Dec 2012. Revised - Apr 2014.	**May 2013 Update** - The project is progressing and SCCM patches are currently being tested within ICT.
2011/ 2012	CM0067	Oracle Financials	R7	The Council should identify the available capability for Oracle systems auditing and monitoring to identify auditing at user activity and database row change level. This should look to identify which fields would be beneficial to establish auditing of user activity on the system.	M	Systems Accountant, Financial Systems Control Team	Original - Mar 2012. Revised - Nov 2013.	**May 2013 Update** - Part of the London Wide Oracle project.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	CM0067	Oracle Financials	R15	Data input screens across the Oracle on Demand system should be reviewed to establish:· Whether superfluous options/screens can be removed; and · Where, in some cases, failure to complete fields which are not mandatory can lead to later errors. e.g. Accounts Receivable where the profile field is not mandatory and where failure to populate this field leads to payment rejections. This should be completed with a view to making some system input fields mandatory for completion to enhance data quality.	M	Transactional Services Manager	Original - Mar 2012. Revised - Dec 2012. Revised - Jun 2012. Revised - Nov 2013.	**January 2013 Update** - Following testing the profile field required cannot be made mandatory. Therefore a report is in development and will be available in March 2013 which will enable recovery to be progressed. **May 2013 Update** - Awaiting further investigation from CapGemini as part of One Oracle.
2011/ 2012	CM0067	Oracle Financials	R17	The Council should identify if address validation and postcode look up can be implemented within the system to improve the quality of address information that can be input into the Oracle on Demand system.	M	Transactional Services Manager Corporate & Business Applications Manager	Original - Mar 2012. Revised - Nov 2013.	**May 2013 Update** - This will be ongoing as part of the London Wide project.
2011/ 2012	CC0026	Crematorium - Grave Allocations & Record Keeping	R2	Regular management spot checks should be undertaken to ensure that the retention and completion of documents are in line with expectations.	M	Bereavement Services Manager	Original - Jul 2012. Revised - Jul 2013.	**Update October 2012** - This recommendation is being introduced alongside the implementation of the new system. The Sequel upgrade has been put back and will not "Go Live" until July 2013.
2011/ 2012	CC0026	Crematorium - Grave Allocations & Record Keeping	R3	Training should be undertaken with all relevant staff to ensure that amendments to forms and processes have been suitably expressed to staff.	M	Bereavement Services Manager	Original - Jul 2012. Revised - Jul 2013.	**Update October 2012** - This recommendation is being introduced alongside the implementation of the new system. The Sequel upgrade has been put back and will not "Go Live" until July 2013.
2011/ 2012	CC0026	Crematorium - Grave Allocations & Record Keeping	R5	The process for applying for, issuing, approving and commencing work on memorial permits should be reviewed. The memorial permit application form should be amended to accurately reflect this process	M	Bereavement Services Manager	Original - Sep 2012. Revised - Jul 2013.	**Update October 2012** - This recommendation is being introduced alongside the implementation of the new system. The Sequel upgrade has been put back and will not "Go Live" until July 2013.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	CC0026	Crematorium - Grave Allocations & Record Keeping	R6	A more robust process for recording permit inspections due and completed should be implemented including where inspections identify that no memorial is in place.	M	Bereavement Services Manager	Original - Apr 2012. Revised - Sept 2013.	**Update July 2012** - This review will be carried out as part of the review of working practices for the introduction of the upgrade of the EPILOG system to Sequel which is expected to be implemented by September 2013 (pending further discussions). A temporary resolution to the original issues is currently being implemented.
2011/ 2012	SC0059	Educational Computer Centre	R2	The ECC should develop a process for establishing and agreeing which of their services the school will be opting into the following year. The services and associated costs should be submitted to the Schools Health & Safety team by the 31st March in order to be included in the annual billing of schools.	M	Educational Computer Centre Manager	Original - Mar 2012. Revised - Mar 2013. Revised - Mar 2014.	**May 2013 Update** - The administrative processes for Traded Services has recently changed. In addition, the ECC Manager left in April 2013 and the current manager is working in an interim capacity. Schools have already brought into services for the current year. Will be looking at processes as part of this role.
2011/ 2012	SC0059	Educational Computer Centre	R4	Regular reviews should be undertaken to ensure that service provision is in line with those services opted into on the agreement. Any amendments to services should be documented, agreed and sufficiently updated where necessary in order to maintain an accurate list of services provided. Any additional charges incurred should be billed.	H	Educational Computer Centre Manager	Original - Apr 2012. Revised - Feb 2013. Revised - Jul 2013.	**May 2013 Update** - Work is underway between the ECC and Business Systems to identify the reports available from Supportworks. The teams will work together to identify a resolution to reporting on what support time has been used. Once reports are in place, these will be used to monitor service delivery. July 2013 for agreement as to the reports available from Supportworks and future sources of management information.
2011/ 2012	SC0059	Educational Computer Centre	R5	Sufficient records should be maintained to adequately document the outcome of data backs up. Records should be reviewed on a regular basis to ensure any unsuccessful back ups are investigated and rectified.	H	Educational Computer Centre Manager	Original - Apr 2012. Revised - Jan 2013. Revised - Jan 2014.	**May 2013 Update** - Looking at an automated process of reporting unsuccessful back ups. This isn't available under the current version of LGFL2 system so a manual process is being used. At present this is being checked during the on site visits if they buy into the service for visits. January 2014 for a automated process to be implemented.
2011/ 2012	SC0059	Educational Computer Centre	R7	Local performance indicators should be established and monitored on a regular basis to ensure poor performance does not go undetected. Performance should be monitored through regular one to ones.	M	Educational Computer Centre Manager	Original - Jun 2012. Revised - Sept 2012.	**May 2013 Update** - This will be implemented once the ECC Manager post has been filled.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	SC0059	Educational Computer Centre	R8	Management information reports relevant to the ECC service should be built within the service desk support system. These reports should be regularly generated from the system and reviewed by management.	M	Educational Computer Centre Manager	Original - Sep 2102. Revised - Feb 2013. Revised - Jul 2013.	**May 2013 Update** - Work is underway between the ECC and Business Systems to identify the reports available from Supportworks. The teams will work together to identify a resolution to reporting on what support time has been used. Once reports are in place, these will be used to monitor service delivery. July 2013 for agreement as to the reports available from Supportworks and future sources of management information.
2011/ 2012	SC0059	Educational Computer Centre	R9	A review of the service should be undertaken in order to determine: • Available resources within the team; • Resources needed to deliver the current service provisions; • The cost of running the service; • Income generated through current services provided; and • Whether fees & charges are sufficient to cover the cost of service delivery;	H	ICT Commercial Services Manager	Original - Sep 2012. Revised - Apr 2013. Revised - Apr 2014.	**May 2013 Update** - The future of the service is reliant on the current project Romulus with Newham. Decisions will be made around the future of the ECC as part of this ongoing project.
2011/ 2012	SC0066	Appointeeship & Deputyship	R8	All accounts held with AIB should be transferred to Nat West. The Client Finance Manager should supply assurance to the Head of Finance and Procurement that the process has taken place and provide details of the reconciliation to the Treasury Manager & Capital Accountant.	H	Client Finance Manager	Original - Mar 2012. Revised - Sep 2012. Revised - Oct 2013.	**Feb 2013 Update** - Target date has been revised as although the process for arranging transfer is underway it has not yet been completed. Completion of this remains in control of RBS - Natwest Bank, but also dependent on provision of information and actions from other parties - e.g. Department of Work and Pensions and Insurance Companies. Latest estimate indicates that revised date may be viable. No identified risk to Clients or Council during this process.
2011/ 2012	CM0062	Network Infrastructure	R3	Management should urgently consider renewing or updating its corporate Firewalls.	H	Corporate Business Applications Manager	Original - Mar 2012. Revised - Nov 2012. Revised - Mar 2013. Revised - Aug 2013.	**May 2013 Update** - Migration to new firewalls in process. Work now 60% complete. Estimated completion now August 2013.
2011/ 2012	FC0099	Pensions	R1	Starters and leavers reports should be amended to allow easy identification of LGPS members.	M	Pensions Manager	Original - Jun 2012. Revised - Sept 2012. Revised - Nov 2013.	**October 2012 Update** - Reports being received from the relationship management team, which have some improvements, however they still don't highlight LGPS members. Other reports are being worked on the other reports and some have been produced but not finished. These reports remain on the list of jobs with Business Systems but are more likely to be implemented as part of the new Oracle project in November 2013.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	CO0049	i-Expenses & Purchase Cards	R2	A reminder should be sent to all staff to highlight the areas of non compliance identified by this audit and communicate clearly their responsibilities.	H	Group Director Finance & Commerce	Original - July 2012. Revised - Sept 2012. Revised - Nov 2013.	**May 2013 Update** - all stakeholders in respect of the draft expenses guidance to be contacted for their agreement. Ensure a report is developed as part of One Oracle to identify and monitor the policy.
2011/ 2012	CO0049	i-Expenses & Purchase Cards	R6	Management should investigate potential solutions to clarify the different screens within iExpenses, in an attempt to reduce the likelihood of purchase card transactions being inadvertently claimed as a personal expense.	H	Transactional Team Lead	Original - Aug 2012. Revised - Sept 2013.	**May 2013 Update** - Business Systems progressing on the status of the work-round i.e. all PCard recs including 'Reimbursement to you' figure which is not '0', to be sent to Transactional Team Lead worklist. Discussions as part of One Oracle have taken place, mapping and paramenters being set up. Further workshop to follow shortly. This will be tested by 6 Councils as part of One Oracle.
2011/ 2012	CO0049	i-Expenses & Purchase Cards	R8	A review of purchase card limits should be undertaken on an annual basis to ensure that limits, especially those with increased limits, are still necessary.	L	Transactional Team Lead / Cost Centre Managers	Original - Sept 2012. Revised - Nov 2013.	**May 2013 Update** - all stakeholders in respect of the draft expenses guidance to be contacted for their agreement. Ensure a report is developed as part of One Oracle to identify and monitor the policy.
2011/ 2012	CO0049	i-Expenses & Purchase Cards	R9	Management information to assist in the performance / monitoring of iexpenses should be produced once recommendations relating to clear roles and responsibilities, raised within this report have been implemented.	M	Head of Shared Service	Original - Sept 2012. Revised - Sept 2013.	**May 2013 Update** - Business Systems are being chased for progress on the status of the work-round i.e. all PCard recs including 'Reimbursement to you' figure which is not '0', to be sent to Transactional Team Lead worklist. Discussions as part of One Oracle have taken place, mapping and parameters being set up. Further workshop to follow shortly. This will be tested by 6 Councils as part of One Oracle.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	FC0090	Main Accounting	R1	It is recommended that the requirements of ISS are clearly communicated and included in the Service Level Agreement (SLA). Compliance in this area must be monitored as for other areas of the SLA. All reconciliations: - have an agreed timetable that identifies appropriate intervals; - are identified against balance sheet codes, - are properly & fully documented, have a responsible owner, - are progressed to timetable in line with formal written procedures; - controls and monitoring are treated as part of their core business function; - balances confirmed and reported to management and Corporate Finance; and - issues must be reported to Corporate Finance.	M	Corporate Finance & Strategy Manager / Internal Shared Service	Original - Jun 2012. Revised - Aug 2012 Revised - Dec 2012. Revised - Sep 2013.	**May 2013 Update** - Part 1 - Development of SLA (with Corporate Finance and Directorates) - In the longrun this will need to be developed in conjunction with the agreed requirements of Corporate Finance, but the requirements are clearly communicated by Shared Services in conjunction with Corporate Finance following the 2012/13 closure timetable. Any work to develop the SLA will be completed once One Oracle and Romulus projects conclude as the outcome of these will have a major effect of the content SLA. Part 2 - Compliance for all reconciliations - - have an agreed timetable that identifies appropriate intervals. Responsible managers must ensure compliance with the requirements of reporting and documenting on the achievement of reconciling areas they are responsible for, the Systems and Reconciliation team do not carry out reconciliation or documentation checks, but monitor on a monthly basis that reconciliation owners stating they comply. - Corporate Finance monitor the Balance Sheet codes. ISS reports back to Corporate Finance for any balance sheet codes for which it is responsible. - Reconciliation monitoring is reported monthly through to Corporate Finance as part of the close down monitoring timetable, with issues identified and reported.
2011/ 2012	CM0067	Oracle Financials	R7	The Council should identify the available capability for Oracle systems auditing and monitoring to identify auditing at user activity and database row change level. This should look to identify which fields would be beneficial to establish auditing of user activity on the system.	M	Systems Accountant, Financial Systems Control Team	Original - Mar 2012. Revised - Nov 2013.	August 2012 Update - Oracle GRC system and other solutions being looked at which would allow real time monitoring of Oracle as well as run reports for system auditing. **September 2012 Update** - Part of the London Wide project.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2011/ 2012	CM0067	Oracle Financials	R15	Data input screens across the Oracle on Demand system should be reviewed to establish: · Whether superfluous options/screens can be removed; and · Where, in some cases, failure to complete fields which are not mandatory can lead to later errors. e.g. Accounts Receivable where the profile field is not mandatory and where failure to populate this field leads to payment rejections. This should be completed with a view to making some system input fields mandatory for completion to enhance data quality.	M	Transactional Services Manager	Revised - Dec 2012. Revised - Mar 2013. Revised - Jun 2013.	Update July 2012 - System change for profile class is with Business Systems; it has been implemented in the test environment, but failed testing. The original developer has left Havering, but a new developer has taken over the call and is progressing the matter with the team lead for transactional team 2 in ISS. Supportworks F0793311 refers. **September 2012 Update** - Being Processed. **January 2013 Update** - Following testing the profile field required cannot be made mandatory. Therefore a report is in development and will be available in March 2013 which will enable recovery to be progressed. **May 2013 Update** - Awaiting further investigation from CapGemini
2011/ 2012	CM0067	Oracle Financials	R17	The Council should identify if address validation and postcode look up can be implemented within the system to improve the quality of address information that can be input into the Oracle on Demand system.	M	Transactional Services Manager Corporate & Business Applications Manager	Original - Mar 2012. Revised - Nov 2013.	August 2012 Update - To be dealt with under the joint procurement project. **September 2012 Update** - This will be ongoing as part of the London Wide project.
2012/ 2013	CM0078	Oracle Financials	R3	Management should review the use and purpose of the generic accounts that have been setup with access to the Oracle system so that: • The business reason and the users with access to the account has been documented for the generic accounts that require access to the system; • The Oracle system is configured to record the activity of the generic accounts so that it can be monitored: and • All other generic accounts are locked so that they are unable to gain access to the Oracle system. Furthermore, the access permissions should be reviewed to identify any conflicts of interest that exist through the use of generic accounts.	M	ICT Service Delivery Manager	Original - Feb 2013. Revised - Not provided.	Agreed. A review of the generic accounts will be carried out and, where necessary, the accounts will be suspended. **March 2013 Update** - IT Service Delivery Manager to review with System Support Manager; this work has been carried out, add in periodic review of generic accounts and add summary of what accounts we have. **May 2013 Update** - No Update Received.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2012/ 2013	CM0078	Oracle Financials	R8	Management should review the current reporting from the iRecruitment module of the Oracle Financials system to confirm that output reporting is adequate and that reports produced are required and support management requirements.	M	ICT Service Delivery Manager	Original - Feb 2013. Revised - Nov 2013.	Agreed – with action required by Internal Shared Services. Reporting is available for the iRecruitment module, however Internal Shared Services are responsible for determining the reports that are to be made available. Reporting will be configured once Internal Shared Services have identified and defined their requirement. **May 2013 Update** - All developments are now part of One Oracle.
2012/ 2013	CM0078	Oracle Financials	R12	Management should correct the Privacy Statement link on the external iRecruitment webpage so that users are directed to the Council's privacy statement.	L	ICT Service Delivery Manager	Original - Mar 2013. Revised - Nov 2013.	Agreed. This will be raised with Internal Shared Services. **May 2013 Update** - All developments are now part of One Oracle.
2012/ 2013	CM0078	Oracle Financials	R13	Management should request that the Oracle system is configured to display when a user has exceeded the number of failed login attempts and had their account locked	L	ICT Service Delivery Manager	Original - Mar 2013. Revised - Nov 2013.	Agreed. This will be raised with Oracle. **May 2013 Update** - All developments are now part of One Oracle.
2012/ 2013	CO0060	Information Governance	R2	The Information Governance Group should agree the key documents that make up the Council's Information Governance Framework.	M	Information Governance Group	Original - Jul 2012. Revised - Sep 2013.	**May 2013 Update** - Information Governance Group have identified the list of documents and these are being reviewed to ensure they are current. They will be made available on the webpage. May 2013 Update - The Information Governance Group will complete an interim measure to fulfil this recommendation in the short term and revisit the site when a new more functional intranet site is implemented.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2012/ 2013	CO0060	Information Governance	R3	A dedicated Information Governance webpage should be set up on the Council's Intranet to pull together key information and to signpost users to appropriate guidance, training material and contacts.	H	Information Governance Group	Original - Jul 2012. Revised - Sep 2013.	**May 2013 Update** - Information Governance Group have identified the list of documents and these are being reviewed to ensure they are current. They will be made available on the webpage. May 2013 Update - The Information Governance Group will complete an interim measure to fulfil this recommendation in the short term and revisit the site when a new more functional intranet site is implemented.
2012/ 2013	CM0075	Network Permissions	R7	1. Ownership for the monitoring and maintenance of the QRadar system should be allocated. The responsible ICT users must receive adequate training to use the system effectively. 2. Ownership should be clearly delegated for the monitoring of the audit logs of respective systems. If logs are not reviewed, then there is limited purpose to the data being collected. An audit log filtering strategy, which flags key events to the responsible users would turn the large repository of data into a useful resource to monitor key non-compliant/un-authorised changes on the domain controller. 3. The ICT department should ensure that it remains in control of the audit log monitoring and review process and that this is not delegated to Internal Audit (this would compromise Internal Audit impartiality). 4. High importance events that are not currently being audited (as listed above) should be risk assessed and the domain policy controller changed accordingly. 5. ICT should ensure it has a clear audit	H	Unified Communications Manager	Original - Apr 2013. Revised - July 2013	**May 2013 Update** - The Senior Information Governance officer to review the Security logs others will need to be identified to review System and Error logs also as to the maintainance of the system this sits with the server team and not security this needs to be actioned by the team lead.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
				policy in place to inform the audit logging process. This assessment should be linked to business impact level assessment of information sensitivity/value (services will need to be involved to identify the sensitivity and value of their data). This will provide clear guidance to ICT administrators on the application of resource level auditing policies.				
2012/2013	CC0034	Parking: Cancellation of PCN's	R6	Checks should be carried out on a regular basis to ensure that the level of access to the Chipside system is appropriate for each member of staff and that access is disabled when a person is no longer a member of the team.	L	Business Unit Manager (Schemes & Challenges)	Original - Apr 2013. Revised - June 2013.	**Update May 2013** - We have been undertaking the checks. However, the formality of a pro-forma to record when those checks were undertaken will be in place for June 2013. In light of recent changes within Customer Services, the new Team Leader for Streetcare will be providing me with a revised list of all their staff who require access to Chipside and have also briefed her on some of the security improvements we are implementing.
2012/2013	FC0107	i-Recruitment	R1	Quality and compliance checks of the iRecruitment process and all related documentation should be carried out on a regular basis. This should be defined by Strategic HR and agreed via the SLA with ISS.	H	Head of Human Resources and Organisational Development.	Original - May 2013. Revised - Aug 2013.	**May 2013 Update** - This requires additional resources to support this task which is subject to a CMT decision and funding. Will keep under review.
2012/2013	FC0104	Transport	R7	To prevent disputes over charges Service Level Agreements should be entered into with all departments / services that use Transport Services.	M	Fleet Manager	Original - May 2013. Revised - Aug 2013.	**May 2013 Update** - Held up due to the restructure of SC&L Commisioning. The SC&L lead person for commissioning is leaving the council.
2012/2013	CM0073	Modern Governance	R3	Committee Administration should liaise with ICT and Modern Mindset to identify whether their build is affected by security weaknesses and, if required, the necessary action taken to mitigate these risks. A Code of Connection agreement with Modern Mindset should also be introduced	H	Principal Committee Officer	Original - May 2013. Revised - Jun 2013.	**May 2013 Update** - CoCo Agreement has been forwarded to Modern Mindset for completion.

Year	Audit Ref	Name of Audit	Rec	Recommendations	Priority	Responsible Person	Dates Due	Position/Progress to date
2012/ 2013	CM0073	Modern Governance	R6	It would be beneficial to map application responsibilities out in the event of any unexpected personnel changes and clarity should be established as to which party is responsible for assessing the application fitness for purpose.	M	Principal Committee Officer	Original - May 2013. Revised - Jun 2013.	**May 2013 Update** - Part complete - As Administrator for the system I will take responsibility for assessing the application fitness for purpose, with Jacqui Barr acting as Deputy in my absence. The mapping document itself is still to be completed.
2012/ 2013	CM0073	Modern Governance	R8	Leaver management within the application system should be informed by leaver reports generated by the council's HR system. Frequent reconciliations should be performed to ensure unauthorised access is removed promptly	M	Principal Committee Officer	Original - May 2013. Revised - Jun 2013.	**May 2013 Update** - HR will be contacted to request periodic reports so leaver's access can be suspended. Implementation date put back a month.
2012/ 2013	CM0073	Modern Governance	R10	The service should assess the appropriateness of the short term back-up solution in light of the criticality of the application system and appropriate action taken	M	Principal Committee Officer	Original - May 2013. Revised - Jul 2013.	**May 2013 Update** - The initial completion was ambitious. The item requires more detailed discussions between Committee Admin and ICT to assess the back-up solution.